

Spokane Valley CTE Program Advisory Committee Meeting Minutes

Program Committee:

Business Admin & Marketing
 Communication/Information Technology

Engineering, Manufacturing & Design
 Health Sciences
 Hospitality, Education & Economic Careers

DATE 03/22/2018

Teacher Leader/Minutes By: Sondra Willmann

ATTENDANCE (sign-in attached):

Business/Industry Members Present:

Name:	Company:
Denise Kwate	CVSD
Lisa Whitehead	FIDM
Jennifer Witting	EVSD

Teachers/Educational Members Present:

Name:	School:
Amy Tellinghausen	EVSD
Mary Hirst	EVSD
Ashley Foster	CVSD
Lois Stranberg	CVSD
Carolyn Schafer	CVSD
Sondra Willmann	CVSD

Business/Industry Members Absent:

Name:	Company:
Melinda Brown	EVSD
Karen Cloninger	EVSD
Debbie Henry	Children's Montessori Center
Nedra Hunt	CVSD
Katie Scofield	Numerica
Paul May	GAC

Teachers/Educational Members Absent:

Name:	School:
Paige Adcock	EVSD
Rhonda Austing	CVSD
Lesley Dalke	WVSD

READING AND APPROVAL OF MINUTES

(does not require a motion; may be approved as submitted if there are no corrections)

Minutes Approved

REPORTS

CVSD Update-

- Have an Advanced Food Production class outline presented to group
- 2017-18 CVHS has Food and Nutrition and Nutrition and Food Science
- 2018-19 CVHS will have Intro to Food Production and Advanced Food Production 1 and 2
 - The change in curriculum goes from cooking for yourself to cooking for others in order to focus on the career path
 - 90 hour courses
 - Intro to Food: 9th-12th grade; Adv Food Production: 10th-12th

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- Food Permit required for Intro to Food class; possibility of adding SERVE Safe as a requirement for advanced classes
- There will be a change in curriculum that is still being decided upon
- Feedback from peers: SERVE Safe is quite intensive for the school aspect; there is also a business aspect.
- There are 3 different organizations to possibly work with: FCCLA, SkillsUSA, or ProStart
 - Feedback: The culinary aspect of FCCLA appears to have a center focus compared to other areas of the FCCLA competition
- Look into having a dual credit with CCS
- Lisa Whitehead has made a motion for the new curriculum for CVSD to be adopted; Jennifer Witting second the motion. The motion passed unanimously.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

NONE

PRESENTATIONS/OTHER

West Valley School District:

- Presented Employability Skills Rubric, Introduction to Food Labs packet, and The Culinary Professional and Foundations of Restaurant Management & Culinary Arts Curriculum book to the committee
- Competing in 3 different areas for the SkillsUSA from the 19th-21st April
- Students in the Cooking Club are working with a catering job
- Website created:
 - Posts:
 - pictures of what the students are doing in the different classes
 - What the weekly agenda consists of
 - Timer
 - Calendar of curriculum schedule
- Created a WV Delights Catering food order through the Cooking Club that is offered every other week to the WV staff
- Also have Mentor Cupcakes that teachers can order to give to their Mentor (Advisory) classes
- Career Café- grant received so the Cooking Club can provide a meal to the community
- Question asked: How do you handle money?
 - Answer: CTE director doesn't say no ☺ there is an FCCLA budget where the bookkeepers are always on track with each other as well as keeping Lesley inline
 - What has been your biggest flop? Kids cannot always stay after school/or wont. Thankfully, the librarian and bookkeeper help as well
- WVHS has a coffee stand-all sugar free, skim milk, very limited availability of what can be sold (everything is put through the Smart Snack Calculator)
- Tour of the WVHS Food and Culinary class

ACTION ITEMS

- Look into having a dual credit opportunity with SCC's program

ADJOURNMENT @ 9:21am

Next Meeting: Wednesday, May 9th @ Central Valley High School; 1:20pm-2:45pm

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Jennifer Witting
NAME OF CHAIR


SIGNATURE

Advisory Committee Meeting Sign-In

Date of Meeting: 3/22/18

Name of Committee: _____

- Business Administration & Marketing
- Communication & Information Technology
- Hospitality, Education & Economic Careers

- Engineering, Manufacturing & Design
- Health Sciences

Business/Industry/Post-secondary Members Present:

Print Name:	Company	Sign
Melinda Brown	EVSD-drug/alcohol counselor	<i>Jennifer Witting</i>
Jennifer Witting	EVSD-nutrition services	
Karen Cloninger	EVSD-teaching and learning	
Debbie Henry	Children's Montessori Center Inc.	
Denise Kwate	CVSD-nutrition services	<i>Denise Kwate</i>
Nedra Hunt	CVSD-ASL interpreter	
Lisa Whitehead	FIDM	<i>Lisa Whitehead</i>
Katie Scofield	Numerica	

Teachers/Administrators Present:

Member Names:	School/District	Sign
Amy Tellinghusen	EVSD	<i>Amy Tellinghusen</i>
Paige Adcock	EVSD	
Mary Hirst	EVSD	<i>Mary Hirst</i>
Ashley Foster	CVSD	<i>Ashley Foster</i>
Lois Stranberg	CVSD	<i>Lois Stranberg</i>
Carolyn Schafer	CVSD	<i>Carolyn Schafer</i>
Sondra Willmann	CVSD	<i>Sondra Willmann</i>
Rhonda Austing	CVSD	
Lesley Dalke	WVSD	<i>Lesley Dalke</i>
<i>Vicki Leifer</i>	<i>WVSD</i>	<i>V. Leifer</i>