

# Spokane Valley CTE Program Advisory Committee Meeting Minutes

**Program Committee:**

Business Admin & Marketing

Communication/Information Technology x

Engineering, Manufacturing & Design

Health Sciences

Human Services

**DATE** March 15, 2018

Teacher Leader/Minutes By: Debbie Reeder

**ATTENDANCE** (sign-in attached):

Business/Industry Members

Name:	Company:	Present	Not Present
Tom Holcomb	KAYU-TV	X	
Brent Barr	F5		X
Jeff Hite	KHQ-TV	X	
Neal Boling	KHQ-TV		X
Philippee Valle	NIC		X
Abby Monta	SCC	X	
KayCee Murray	Numerica	X	
Greg Stiles	SFCC		X
Brad Schwartz	NIC	X	

Teachers/Educational Members

Name:	School:	Present	Not Present
Debbie Reeder	WVSD	X	
Rick Kuhl	WVHS	X	
Dirk Linton	WVHS		X
Matt Fillippini	Dishman HS-WV		X
Kyle Geuther	CVSD		X
Mike Conklin	UHS		X
Pia Longinotti	Freeman		X
John Stokes-Butch	EVSD		X
John Twining	EVSD		X
Eugene Farrow	CVSD		X
Cathy Warson	EVSD		X
Shelly Wiland	Intec/EVSD		X
Rachel Obenchain	CVHS	X	
Jared Bock	UHS		X
Rob Behm	UHS	X	
Joe Pauley	CVHS		X
Maya Heissenbuttel	North Pines MS-CV	X	
Alan Wardsworth	CVHS	X	
Todd Slatter	EVSD	X	

**READING AND APPROVAL OF MINUTES**

*(does not require a motion; may be approved as submitted if there are no corrections)*

Meeting minutes from December 7, 2017 approved as presented.

## REPORTS

Tom opened up the discussion (follow up from previous meetings) about the issue of keyboarding and basic computer skills. Debbie showed the group the draft letter that GAC created to look at the Computer Literacy/Keyboarding in the districts to find where there are gaps and best practices. Rachel asked if it was being addressed at the elementary before they enter into middle school. It was mentioned that middle school CTE courses are not including computer/keyboarding at all schools.

It was asked if the General Advisory Committee was looking at Data Entry/IT industry job outlook and skills needed. Debbie said she would gather some of that information to provide to our advisory group and the GAC.

Maya brought up that each middle school in Central Valley has a tech class but they aren't always the same curriculum. The CIT advisory Committee is interested in seeing the letter that is being sent out and the results. The teachers were in agreement that it is being taught some but before students get to high school but high school is probably too late.

Brad teaches at NIC and is seeing that students don't have basic computer skills—computer keyboard shortcuts and the ability to work on different platforms. It was asked if the GAC be making classes required but Tom talked about this committee and GAC being able to make recommendations. Rachel brought up the fact that fitting it into a course being taught already will help fit that into a schedule and show the relevance of the skills. Rob mentioned that that missing basic computer skills slows down students in classes like Graphic Design and Programming.

We took a tour of Numerica Credit Union led by Kaycee Murray. As we toured the Numerica Headquarters she pointed out how IT has changed from a small department to specialties within the department. KayCee also mentioned the skills needed for various jobs in the business. We got a short information session with the marketing and communications department.

## COURSE APPROVAL

Maya Heissenbittel, North Pines MS presented frameworks for the semester classes: **Survey of Computer Science A and Survey of Computer Science B** and CTSO equivalent OSPI CTE Student Leadership a Program of Work. These copies were handed out to all business /high education members. These courses will be approved for grades 6-8 but Maya is currently teaching it in the 8<sup>th</sup> grade.

Questions:

Q: How do these classes fit into the pathway of Computer Science?

A: Computer Science Pathway from middle school (these courses) and then two high school courses that lead into the AP Computer Science class before the student goes to post-secondary.

Neal Boling wasn't able to make the meeting but send this by email.

Q: Maybe this is covered when the students are taught “what are the components of an app?”— but I wonder if they should spend some time explaining mobile websites (responsive design, html5, all that good stuff) and how those differ from app development.

A: In class they are taught about the layers of digital design and how an apps components come together to make the app work.

Maya gave a great overview of how the course curriculum is updated through the Project Lead the Way (PLTW) group of professionals and teachers. She mentioned that it was centered on Bio-Medical industry and block based programming. The class is taught as text based but a lot of hands on elements.

KayCee Murray made a motion to approve the frameworks for Survey of Computer Science A and B and Jeff Hite seconded the motion. All business members attending the meeting approved the courses and felt it was a great addition to the middle school offerings.

## NEW BUSINESS

KayCee talked about the banking and IT industry. After coming to West Valley High School and talking with students, I asked her to talk about the jobs available at Numerica. She mentioned doing part of the interview online and hands on for many of the jobs now. Students can get on FizzBuzz and prepare for interviews. She talked about the industry changing to include mobile apps and even banking with Alexa.

We had a discussion about Social Engineering and how they use that in their training in the building. An example she gave was someone trying to get into the company as a “tech” and getting into the building or computer systems. If employees don’t pass they might have to take a class.

Numerica has information on their site [www.numericacu.org](http://www.numericacu.org) for Financial Literacy and other educational programs.

## UNFINISHED BUSINESS-updates

WSOS Scholarship—We discussed how the scholarship will come with an extra student hired on campus to help the scholarship recipients stay in school.

Getting speakers in the classroom. Access to Experience will be back under the direction of Cassidy at GSI. It will be a great tool to find guest speakers or new business members for our advisory.

Next meeting

Rachel Obenchain offered to have the last meeting of the year at Central Valley High School. We will find a date that works.

Tom has been our Business Chairperson for years and has taken on another job where he is traveling a lot. He would like to help find help us find a replacement. Tom has been a great leader for this committee and would like to stay on it but in a business member role. We will be looking for a replacement Business Chairperson.

## ADJOURNMENT

  
NAME OF CHAIR - *acting*

  
SIGNATURE

4/24/18

### Advisory Committee Meeting Sign-In

Date of Meeting: 3/15/18

Name of Committee:

Business Administration & Marketing   
 Communication & Information Technology

Engineering, Manufacturing & Design   
 Health Sciences   
 Human Services

**Business/Industry/Post-secondary Members Present:**

Print Name:	Company	Sign
Tom Holcomb	<del>KOLBY FOX</del> FOX	<i>Thomas Holcomb</i>
Brent Barr	F5	
Jeff Hite	KHQ-TV	<i>Jeff Hite</i>
Neal Boling	KHQ-TV	
Philippee Valle	NIC	<i>Philippee Valle</i>
Abby Monta	SCC	
KayCee Murray	Numerica	<i>KayCee Murray</i>
Greg Stiles	SFCC	

**Teachers/Administrators Present:**

Member Names:	School/District	Sign
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Mike Conklin	UHigh	
Kyle Geuther	CV	
Pia Longinotti	Freeman	
John Stokes-"Butch"	EVSD	
John Twining	EVSD	
Eugene Farrow	CVSD	
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Jared Bock	UHS	
Rob Behm	UHS	<i>Rob Behm</i>
Rick Kuhl	WVSD	
Joe Pauley	CVHS	
Maya Heissenbuttel	North Pines MS	<i>Maya Heissenbuttel</i>
Alan Wardsworth	CVHS	
<del>BRAD SCHWARTZ</del>	ALIC	<i>Brad Schwartz</i>
Tadel Slatter	EVSD	

**Guests Present:**

Print Name:	Representing	Sign