

# Spokane Valley CTE Program Advisory Committee Meeting Minutes

**Program Committee:**

Engineering, Manufacturing & Design

Business Admin & Marketing

Health Sciences

Communication/Information Technology

Hospitality, Education & Economic Careers

**DATE** 11/2/2017

Minutes By: AT

**ATTENDANCE** (sign-in attached):

**Business/Industry Members Present:**

Name:	Company:	Present/ Absent
Debbie Henry	Children's Montessori Center	Absent
Denise Kwate	CVSD	Present
Jennifer Witting	EVSD	Present
Karen Cloninger	EVSD	Present
Kaycee Murray	Numerica	Absent
Nedra Hunt	CVSD	Absent
Lisa Whitehead	FIDM	Absent
Melinda Brown	EVSD	Present

**Teachers/Educational Members Present:**

Name:	School:	Present/ Absent
Ashley Foster	CVSD	Present
Carolyn Schafer	CVSD	Present
Lois Stranberg	CVSD	Absent
Sondra Willmann	CVSD	Present
Rhonda Austing	CVSD	Present
Amy Tellinghusen	EVSD	Present
Paige Adcock	EVSD	Present
Mary Hirst	EVSD	Present
Lesley Dalke	WVSD	Present

**READING AND APPROVAL OF MINUTES**

*(does not require a motion; may be approved as submitted if there are no corrections)*

Minutes approved with corrections

**REPORTS**

Amy Tellinghusen reviewed the purpose of an advisory committee, discussed common acronyms used in CTE and education, shared the courses offered throughout the valley in these content areas, reviewed the CORE 24 requirements, and showed samples of frameworks required by OSPI.

**UNFINISHED BUSINESS**

Amy Tellinghusen reviewed the Program of Work rotation (POWr) that was developed by the GAC last year.

**NEW BUSINESS**

Discussion was held regarding what we would like to focus on this year in addition to the school tours listed in the POWr. The following items were identified:

1. School tours-focusing on equipment/facilities and curriculum evaluation. Industry requested the following information prior to arrival at the school site:
  - a. units of study in each course
  - b. basic information on technology, equipment, and resources used
  - c. what might be lacking to meet industry standards
2. Strengthening pathways in FACSE when CORE 24 limits options for students.
  - a. look at prerequisites and how that impacts the preparatory course enrollment
  - b. middle school options-a STEM food science class?
  - c. rotating offerings yearly
3. Course equivalencies-the request was made that the GAC work to gather all of the valley cross-crediting courses into a master chart similar to the one used for the reapproval reset.
4. Increase industry participation-informational pamphlets and letters of invitation were handed out to members so that they can assist in reaching out to new members.
  - a. Jennifer Witting suggested that a representative from the Restaurant Association may be interested
  - b. Karen Cloninger passed along contact information for a possible representative from Just American Desserts
  - c. Rhonda Austing secured an industry member from the Fashion Institute of Design and Merchandising

**PRESENTATIONS/OTHER**

Amy Tellinghusen discussed the importance of Career Connected learning and demonstrated the Access2Experience website.

**ACTION ITEMS**

Amy will send digital copies of the CORE 24 information as well as a link to the Access2Experience website.

**ADJOURNMENT**

9:55am

Jennifer Witting

NAME OF CHAIR



SIGNATURE

## Advisory Committee Meeting Sign-In

Date of Meeting: 11/2/17

Name of Committee:

- Business Administration & Marketing
- Communication & Information Technology
- Hospitality, Economic & Education Careers

- Engineering, Manufacturing & Design
- Health Sciences

**Business/Industry/Post-secondary Members Present:**

Print Name:	Company	Sign
Melinda Brown	ESD 101	<i>Melinda Brown</i>
Jennifer Witting	Nutrition	<i>Jennifer Witting</i>
Darice Kusalo	Nutrition	<i>Darice Kusalo</i>
Karen Wollinger	EVSD	<i>Karen Wollinger</i>
Lesley Danke	WUSD	<i>Lesley Danke</i>

**Teachers/Administrators Present:**

Member Names:	School/District	Sign
Sandra Willmann	CVHS / CVSD	<i>Sandra Willmann</i>
Paige Adcock	EVHS / EVSD	<i>Paige Adcock</i>
Ashley Foster	CVSD / UHigh	<i>Ashley Foster</i>
Mary Hirst	EVHS / EVSD	<i>Mary Hirst</i>
Carolyn Schaefer	CVHS / CVSD	<i>Carolyn Schaefer</i>
Rhonda Mustang	Mica Peak / CVHS	<i>Rhonda Mustang</i>

**Guests Present:**

Print Name:	Representing	Sign