

# Spokane Valley CTE Program Advisory Committee Meeting Minutes

**Program Committee:**  
 Business Admin & Marketing   
 Communication/Information Technology

Engineering, Manufacturing & Design   
 Health Sciences   
 Human Services

DATE **11/29/17**

Teacher Leader/Minutes By: Lisa Williksen

**ATTENDANCE** (sign-in attached):

Business/Industry Members Present:

Name:	Company:
Cal Christen, Chair	Wagstaff
Paul May	Retired Wagstaff, CTE GAC Chair
Ben Boyce	Hotstart
Adam Genteman	Hotstart
Tony Wisniewski	Hotstart

Teachers/Educational Members Present:

Name:	School:
Scott Oakshott, admin leader	Spokane Valley Tech
Lisa Williksen, teacher leader	InTec – EV High School
Mark Bitz	Spokane Valley Tech
Bill Close	East Valley High School
Eric Groshoff	West Valley High School
Rich Hein	Central Valley High School
David Leinweber	West Valley High School
Kevin Murphy	West Valley High School
Debbie Reeder	West Valley High School
Joel Seitz	University High School
Jeff Smith	Greenacres Middle School

Business/Industry Members Absent:

Name:	Company:

Teachers/Educational Members Absent:

Name:	School:
Marcos Ahumada	West Valley High School
Ron Beard	Central Valley High School
Patrick Ferry	East Valley High School
Erik Flodin	Spokane Valley Tech
Neil Francom	Horizon Middle School
Maya Heissenbuttel	North Pines Middle School
Brian Hickman	Centennial Middle School
Tom Hill	West Valley High School
Tom Hoiland	University High School
Christie Lapke	Centennial Middle School
Jon Larson	East Valley High School
Sal Lorenzen	Spokane Valley Tech
Dan Obenchain	University High School
Mindy Poindexter	Freeman High School
Kyle Schafer	Bowdish Middle School
Dave Smith	East Valley High School
Brandon Daily	University High School
Brenna Williamson	Centennial Middle School
Jim Wood	Freeman High School
Heather Wright	Centennial Middle School

## READING AND APPROVAL OF MINUTES

*(does not require a motion; may be approved as submitted if there are no corrections)*

Meeting Minutes dated September 27, 2017 were approved and signed by Cal Christen.

## REPORTS

Please mark your calendars for our remaining 2017-2018 school year meetings:

- Wednesday, February 7, 2018 at 8:00am at Wagstaff
- Wednesday, April 18, 2018 at 8:00am at InTec

***Please continue to encourage and invite business leaders to attend our advisory meetings.***

## UNFINISHED BUSINESS

### 1) SCC Tour

- a. The tour was well attended and very well organized this year.
- b. We had a 112 students participate.
- c. Majority of students liked seeing multiple programs (in fact several students found new programs they're excited about).
- d. Committee discussed that they would like to see all of programs invite students into the work area to truly get a hands on experience (automotive was disappointing this year).
- e. Lisa to work with Ramona from SCC to determine a process for individual tours, help with the applications for each program and entrance exams.
- f. Lisa to figure out a contact at SFCC for tours, application assistance, and entrance exams.

### 2) Internships

- a. Internships are still very problematic for students under 18 years of age; but enrollment in CTE program covers their liability so optimistic it will slowly get easier.
- b. Wagstaff internships have been very successful as are the Keytronic internships.
- c. SVT has several students in internships and they are all going very well.
- d. SVT is in need of engineering internships for students... any business willing to step up? Mark has several good candidates.
- e. Junior Apprenticeship meeting is scheduled for December 5<sup>th</sup> from 3:00pm to 4:30pm at SCC in the Lair Building. For more information refer to an email distributed to the Advisory Committee on November 22<sup>nd</sup>.
- f. Summer internships would be nice to have for more students have time to participate.

### 3) Job Shadows

- a. Awaiting paperwork from Susan Christenson to help streamline the process.
- b. It is very important to include follow up learning with reflection questions for students after job shadows.
- c. GSI is creating a website to assist with communications.

### 4) Wish Lists

- a. No new progress

### 5) Scholarships from Greater Spokane Valley Chamber and Rotary

- a. Lisa to follow up with Tom Chamberlain to start scheduling visits and information on the applications process.
- b. We mentioned several scholarship opportunities for all students: Focus Scholarship; Washington Opportunity Scholarship; College Bound; and Spokane Valley Scholarship

**6) First Robotics**

- a. Rewind Robotics on November 11<sup>th</sup> went well – 16 teams with a total of 22 robots.
- b. There are two robotics competitions coming to Spokane and looking for volunteers:
  - i. First Robotics at West Valley High School on March 23<sup>rd</sup> and 24<sup>th</sup>. Paul May is the judge recruitment contact. [pmjem75@gmail.com](mailto:pmjem75@gmail.com)
  - ii. Vex Robotics competition – January 20<sup>th</sup> at Spokane Valley Tech. 20 teams are currently signed up including teams from Yakima and Puget Sound comping. An email was sent to the Advisory Committee on November 29<sup>th</sup> with additional details and links for volunteering. You can also contact Scott Oakshott at [soakshott@cvsd.org](mailto:soakshott@cvsd.org) to volunteer.

**7) Frameworks 2017-2018**

- a. Being completed by the General Advisory Committee. Teachers – Remember to have your frameworks ready for audits and to keep them updated.

**8) Space Shuttle Presentation**

- b. Tony Wisniewski ([twisniewski@hotmail.com](mailto:twisniewski@hotmail.com)) did an outstanding job telling students about the Space Shuttle Columbia failure.

**9) Committee Goals for 2017-2018**

- c. The following goals were agreed upon for the 2017-2018 school year:
  - i. Re-approval Launch and the requirements for all schools and programs – handled by GAC
  - ii. Wide Spectrum of our EMD Advisory Committee and how to address the needs of all programs.
    - 1. Currently being discussed at the General Advisory Committee level
  - iii. Involvement in CV's new high school building and the Horizon remodel to ensure the needs of CTE Engineering, Manufacturing and Design programs are considered into the building designs.
    - 1. The current plans have very limited CTE facilities. We're asking local businesses to PLEASE voice their need to a skilled labor workforce. Schools are very focused on preparing students academically for 4-year universities without enough emphasis on the skilled trades.

**NEW BUSINESS**

No new business discussed.

**PRESENTATIONS/OTHER**

We divided into 3 groups for extensive tours of the Hotstart facility.

**ADJOURNMENT**

We adjourned at 11:00am.

Cal Christen

NAME OF CHAIR

  
SIGNATURE

# Advisory Committee Meeting Sign-In

Date of Meeting: 11/29/17

Name of Committee: Engineering, Manufacturing & Design

**Business/Industry/Post-secondary Members Present:**

Print Name:	Company	Sign
Al Christen, Chair	Wagstaff	<i>Al Christen</i>
<del>TONY WISNIENSKI</del>	<del>HOTSTART</del>	<del><i>Tony Wisniewski</i></del>
<del>Paul May, Retired/Wagstaff/CTE</del>	<del>Hotstart</del>	<del><i>Paul May</i></del>
Ben Boyce	Hotstart	<i>Ben Boyce</i>
ADAM GENTEMAN	HOTSTART	<i>Adam Genteman</i>

**Teachers/Administrators Present:**

Member Names:	School/District	Sign
Scott Oakshott, Adm Support	Spokane Valley Tech	<i>Scott Oakshott</i>
Lisa Williksen, Teacher Leader	East Valley High School	<i>Lisa Williksen</i>
Marcos Ahumada	West Valley High School	
Ron Beard	Central Valley High School	
Mark Bitz	Spokane Valley Tech	<i>Mark Bitz</i>
Bill Close	East Valley High School	<i>Bill Close</i>
Erik Flodin	Spokane Valley Tech	
Neil Francom	Horizon Middle School	
Eric Groshoff	West Valley High School	<i>Eric Groshoff</i>
Rich Hein	Central Valley High School	<i>Rich Hein</i>
Maya Heissenbuttel	North Pines Middle School	
Brian Hickman	Centennial Middle School	
Tom Hill	West Valley High School	
Tom Hoiland	University High School	
Christi Lapke	Centennial Middle School	
Jon Larson	East Valley High School	
David Leinweber	West Valley High School	<i>David Leinweber</i>
Sal Lorenzen	Spokane Valley Tech	
Dan Obenchain	University High School	
Mindy Poindexter	Freeman High School	
Kyle Schafer	Bowdish Middle School	
Joel Seitz	University High School	<i>Joel Seitz</i>
Jeff Smith	Greenacres Middle School	<i>Jeff Smith</i>
Dave Smith	East Valley High School	
Brenna Williamson	Centennial Middle School	
Jim Wood	Freeman High School	
Heather Wright	Centennial Middle School	

**Guests Present:**

Print Name:	Representing	Sign
KEVIN MURPHY	WVHS	<i>Kevin Murphy</i>
Debbie Reed	WVHS	<i>Debbie Reed</i>