

# Spokane Valley CTE Program Advisory Committee Meeting Minutes

**Program Committee:**

Business Admin & Marketing   
 Communication/Information Technology

Engineering, Manufacturing & Design   
 Health Sciences   
 Human Services

DATE **09/27/17**

Teacher Leader/Minutes By: Lisa Williksen

**ATTENDANCE** (sign-in attached):

**Business/Industry Members Present:**

Name:	Company:
Cal Christen, Chair	Wagstaff
Paul May	Retired Wagstaff, CTE GAC Chair
Marty Weiser	EWU
Tom Chamberlain	Chamberlain Contracting
Tony Wisniewski	Hotstart

**Teachers/Educational Members Present:**

Name:	School:
Scott Oakshott, admin leader	Spokane Valley Tech
Lisa Williksen, teacher leader	InTec – EV High School
Mark Bitz	Spokane Valley Tech
Bill Close	East Valley High School
Ron Beard	Central Valley High School
Neil Francom	Horizon Middle School
Eric Groshoff	West Valley High School
Tom Hoiland	University High School
Sal Lorenzen	Spokane Valley Tech
Dan Obenchain	University High School
Kyle Schafer	Bowdish Middle School
Jim Wood	Freeman High School

**Business/Industry Members Absent:**

Name:	Company:

**Teachers/Educational Members Absent:**

Name:	School:
Patrick Ferry	East Valley High School
Erik Flodin	Spokane Valley Tech
Rich Hein	Central Valley High School
Maya Heissenbuttel	North Pines Middle School
Brian Hickman	Centennial Middle School
Christie Lapke	Centennial Middle School
Jon Larson	East Valley High School
David Leinweber	West Valley High School
Mindy Poindexter	Freeman High School
Dave Smith	East Valley High School
Brandon Daily	University High School
Heather Wright	Centennial Middle School
Joel Seitz	University High School
Jeff Smith	Greenacres Middle School

**READING AND APPROVAL OF MINUTES**

*(does not require a motion; may be approved as submitted if there are no corrections)*

Meeting Minutes dated April 19, 2017 were approved and signed by Cal Christen.

## REPORTS

Today was the first meeting of the 2017-2018 school year.

Please mark your calendars for our remaining 2017-2018 meetings:

- Wednesday, November 29, 2017 at 8:00am at Hotstart
- Wednesday, February 7, 2018 at 8:00am at Wagstaff
- Wednesday, April 18, 2018 at 8:00am at InTec

***Please continue to encourage and invite business leaders to attend our advisory meetings.***

## UNFINISHED BUSINESS

### 1) SCC Tour

- a. Consensus was to organize one SCC tour this year; preferably in November.
- b. Tour date tentatively set for November 15<sup>th</sup>; awaiting confirmation from SCC to finalize.
- c. Decision was made to tour a variety of programs, rather than having students select one program to spend more time at.
- d. Afternoon session will divide the students
  - i. Seniors - registering for SCC
  - ii. Juniors & sophomores - attending more program visits
  - iii. Non-traditional Students – attending a seminar geared towards non-traditional students
- e. Recommendation was made to ask Ramona to attempt to find Spokane Valley high school graduates who are attending SCC talk to our group about how they got to where they are, etc.

### 2) Internships

- a. Mark Bitz made a “plug” at the Expo for more internship opportunities.
- b. Internships are still very problematic for students under 18 years of age.
- c. 3 internships at Wagstaff last year. A big THANK YOU to Wagstaff.
- d. MacKay is working with Mark Bitz to launch an internship program.
- e. Scott mentioned that the west side of the state is having more success than Spokane County with internships for 16 & 17 year olds. Mark and Scott to keep us informed on the success and how we can “piggyback” onto their work.
- f. Internships are a big push from OSPI as part of the pre-apprenticeship opportunities. Not quite sure how this will look for Spokane Valley high schools, but we’re trying to be optimistic.

### 3) Job Shadows

- a. Scott Oakshott continues to work on job shadows and will hopefully have more information during our next meeting.
- b. There may be a future summer school opportunity that optimistically may facilitate future job shadows/internships/apprenticeships.

### 4) Wish Lists

- a. Mark Bitz has created a Goggle form.
- b. Mark arranged with Eric Groshoff and Dan Obenchain to pilot test the wish list process before going live.

**5) Scholarships from Greater Spokane Valley Chamber and Rotary**

- a. Tom Chamberlain joined us to review the success of the new student scholarship program started last year. Tom stated that the vision is to grow, expand and streamline the process.
- b. Biggest challenge has been and continues to be getting the information to students and encouraging ALL students to apply and complete the entire application.
- c. Plan is to continue to review and streamline the application process.
- d. Tom volunteered to come to our schools and classrooms to talk to our students. Tom's contact information is:
  - i. Tom Chamberlain, email" [tgchamby@yahoo.com](mailto:tgchamby@yahoo.com). Phone: 509-432-6790
- e. Once students receive a scholarships, it will continue for the next semester as long as the student is being successful.
- f. All scholarship funds go directly to the schools/programs not the students.
- g. Scholarship emphasis is SCC, but willing to consider NIC, Oxarc, Avista, etc.
- h. Lisa and Tom will keep our committee current on the application process (when it opens, due dates, etc.).
- i. Below is a reminder of the information we discussed last April as to why the low number of applications received. Many of these items are being addressed by Tom:
  - i. Application process was cumbersome.
  - ii. Scholarship and application is tied to SCC and many students plan to attend NIC not SCC.
  - iii. Apathy from students
  - iv. Recommend that teachers make it a required class assignment
  - v. Would be great for the CTE teachers to team with an English 12 teacher to assist with the writing portion
  - vi. Application were available last year online at <https://ccs.academicworks.com>

**6) First Robotics**

- a. Early in the season... kicks off in January with competition in March.
- b. Rewind Robotics is on November 11<sup>th</sup>
  - i. Rewind Robotics is the last chance to use last year's robot to play last year's game. Lots of fun and every competitive.
- c. EWU hopes to recruit First Robotic "veterans" from EWU engineering courses to come back to mentor high school First Robotics teams.
- d. CV is leaving First Robotics because of the expense. Instead offering Skills USA which does have a robotic component along many other skills.

**NEW BUSINESS**

**1) Frameworks 2017-2018**

- a. This is a re-approval launch this year, which means a re-approval of program not frameworks.
- b. ALL TEACHERS - Please be prepared on the November 29<sup>th</sup> meeting to bring your frameworks with updated standards in leadership, academics and trade specific. Scott recommended you check with your CTE director to ensure a cohesive approach to updating and meeting state audit requirements. All CTE directors who attended the summer conference received information on the re-approval process.
- c. Re-approval opens on January 1, 2018 and MUST be submitted by February 28, 2018.
- d. Leadership program of work is required this year.
  - i. Must fill out a green form whether you have a CTSO or not.
  - ii. Must be submitted by February 28, 2018
- e. CTE has a new CTE Director, Doug Meyer. Scott Oakshott recommended we send Doug an email to welcome him to his new position. His email address is [doug.meyer@k12.wa.us](mailto:doug.meyer@k12.wa.us)

**2) Space Shuttle Presentation**

- a. Tony Wisniewski offered to come to our schools and classrooms to present about the Columbia Space Shuttle Disaster. It is a 50 minute presentation to fit within a single class period. Very informative about problem solving, the importance of when to speak up, communications, etc. Tony would appreciate a 2 week notice with scheduling. Tony can be reached at [twisniewski@hotmail.com](mailto:twisniewski@hotmail.com).

**3) CTE Funding**

- a. Scott Oakshott was asked to update the group in regards to Washington State CTE funding. He said there was a "slight" win for CTE with a little extra funding made available.

**4) Committee Goals for 2017-2018**

- a. The following goals were agreed upon for the 2017-2018 school year:
  - i. Re-approval Launch and the requirements for all schools and programs
  - ii. Wide Spectrum of our Advisory Committee and how to address the needs of all programs.
    - 1. Currently being discussed at the General Advisory Committee level
  - iii. Involvement in CV's new high school building and the Horizon remodel to ensure the needs of CTE Engineering, Manufacturing and Design programs are considered into the building designs.

**PRESENTATIONS/OTHER**

Several meeting attendees attended the Manufacturing Expo following our meeting located at the fairgrounds where the Expo was being hosted.

**ADJOURNMENT**

9:50am

Cal Christen

**NAME OF CHAIR**



**SIGNATURE**

# Advisory Committee Meeting Sign-In

Date of Meeting: 9/27/17

Name of Committee: Engineering, Manufacturing & Design

**Business/Industry/Post-secondary Members Present:**

Print Name:	Company	Sign
al Christen, Chair	Wagstaff	<i>Calvin J. Christen</i>
MARTY WEISER	EDU	<i>Marty Weiser</i>
PAUL MAH	TEGAC Chair	<i>Paul Mah</i>
TOM CHAMBERLAIN	CHAMBERLAIN CONTRACTING	<i>Tom Chamberlain</i>
TONY WISNIEWSKI	HOTSTART	<i>Tony Wisniewski</i>

**Teachers/Administrators Present:**

Member Names:	School/District	Sign
Scott Oakshott, Adm Support	Spokane Valley Tech	<i>SA</i>
Lisa Williksen, Teacher Leader	East Valley High School	<i>Lisa Williksen</i>
Marcos Ahumada	West Valley High School	
Ron Beard	Central Valley High School	<i>Ron Beard</i>
Mark Bitz	Spokane Valley Tech	<i>M. Bitz</i>
Bill Close	East Valley High School	<i>B. Close</i>
Erik Flodin	Spokane Valley Tech	
Neil Francom	Horizon Middle School	<i>Neil Francom</i>
Grushoff	West Valley High School	<i>Z. Grushoff</i>
Rich Hein	Central Valley High School	
Maya Heissenbuttel	North Pines Middle School	
Brian Hickman	Centennial Middle School	
Tom Hill	West Valley High School	
Tom Hoiland	University High School	<i>T. Hoiland</i>
Christi Lapke	Centennial Middle School	
Jon Larson	East Valley High School	
David Leinweber	West Valley High School	
Sal Lorenzen	Spokane Valley Tech	<i>Sal Lorenzen</i>
Dan Obenchain	University High School	<i>Dan Obenchain</i>
Mindy Poindexter	Freeman High School	
Kyle Schafer	Bowdish Middle School	<i>Kyle Schafer</i>
Joel Seitz	University High School	
Jeff Smith	Greenacres Middle School	
Dave Smith	East Valley High School	
Brenna Williamson	Centennial Middle School	
Jim Wood	Freeman High School	<i>J. Wood</i>
Heather Wright	Centennial Middle School	

**Guests Present:**

Print Name:	Representing	Sign

