

REPORTS

Our last meeting of the school year is:

- Wednesday, April 19, 2017 at 8:00am at New Tech Skill Center at 4141 N. Regal Street, Spokane, WA 99207 (tentative)

Please continue to encourage and invite business leaders to attend our advisory meetings.

UNFINISHED BUSINESS

We discussed our 2016-2017 committee goals.

1) SVT Energy Class Framework

- a. On hold until class is scheduled to start (most likely 2017-2018 school year)

2) Media Coverage

- a. Closed and transferred to the General Advisory Council

3) SCC Tours

- a. February Senior/Junior/Sophomore Tour
 - i. Only for interested students
 - ii. Date: Wednesday, February 15th (Confirmed)
 - iii. Students will attend three 45 minute tours for an overview of several programs available.
 1. All Teachers MUST submit the names of students along with what 3 programs they are interested in by February 10th
 - a. The following schools have stated they are interested in bringing students (SVT, West Valley, EV with U-High a question)
 2. Schedule:
 - a. 9 – 9:45am Visit #1
 - b. 10 – 10:45am Visit #2
 - c. 11 – 11:45am Visit # 3
 - d. 11:45am – 12:15am Lunch
 - e. 12:15 – 1pm Question and Answer session
 3. Flyer was sent out earlier this week. Attached again to meeting minutes email.

4) Non-Traditional Students

- a. On hold for discussion again in April meeting.

5) Internships

- a. Wagstaff Internship is going great! Mark is very excited to share the Wagstaff success with other local companies to increase the number available to students.
- b. Key to successful internship is upfront planning and investment by the company.
- c. Hiring and paying for internships provides all the insurance needed through L&I.
- d. April internship selection at Wagstaff is shaping up to be VERY competitive with several great candidates. Would love to have another company step up. Wagstaff is very happy with results.
- e. Students work for 2-3 hours per day 5 days a week.
- f. Students have been successful in QA/Inspection and as runners pulling together orders.

6) Wish Lists

- a. No new progress. Mark Bitz is still working on it.

7) Job Shadows

- a. Scott Oakshott is continuing to work on job shadows and will have more information at our next meeting.

8) Scholarships

- a. Scott provided an updated handout of the Greater Spokane Valley Manufacturing Scholarship. The updated handout is attached to the minutes email.
- b. Committee definitely wants an Automotive candidate.
- c. Need every school to provide applicants!
- d. Greater Spokane Valley Manufacturing Scholarship
 - i. Provided by the Greater Spokane Valley Chamber of Commerce
 - ii. Simple 1 page application with another 5 short essay questions
 - iii. For students interested in SCC Manufacturing related courses
 - iv. Application deadline is March 15, 2017. No late applications accepted.
 - v. Application available online at <https://ccs.academicworks.com>

NEW BUSINESS

1) Worksource Opportunity

- a. Mike Helmberger and Wendy Armes attended our meeting to present a unique opportunity for teachers and businesses to participate in a Manufacturing Speed Networking Interview on March 23rd from 1-3pm at SCC. The event provides businesses a quick way to interview many potential candidates from SCC's manufacturing programs: Industries, HVAC, Welding, Hydraulics, CNC and Electrical. Likewise it provides students with exposure to the different local companies available for employment.
- b. To participate please contact Mike or Wendy
 - i. Mike Helmberger
 - 1. Email: mhelmberger@esd.wa.gov
 - 2. 509-951-7629
 - ii. Wendy Armes
 - 1. Email: warmes@esd.wa.gov
 - 2. 509-981-1694

2) First Robotics

- a. 1st Robotics event is on March 3rd and 4th at West Valley High School. The final competition will start around 1:00pm on Saturday, March 4th.
- b. Need volunteers (judges, inspectors, etc.). Volunteer opportunities available Thursday night, Friday afternoon and all day Saturday.
 - i. Volunteers register online
 - ii. For information contact Paul May at pmjem75@gmail.com, Eric Groshoff at eric.groshoff@wvvsd.org or David Leinweber at david.leinweber@wvvsd.org
- c. FYI Facts – all of West Valley's Robotocs participants who graduated received scholarships.

3) Job Fair for Summer Jobs/Internships

- a. The recommendation was made that our next meeting focus on Job/Internship opportunities with our business partners. The plan is to provide a platform for businesses to bring summer job or internship openings to teachers. The teachers will then make student recommendations and can schedule a time with the business for interviews. The job descriptions should have a clear outline of the desired candidate along with job expectations. We would also like this to be a platform for businesses to openly communicate with each other about what they are doing to train/recruit young employees and for teachers to brainstorm with businesses on ways to help provide a future workforce. Please encourage all trade business owners to attend. The other idea is to link teachers with local businesses for summer employment to update their skills and provide a short term employee to help businesses.

PRESENTATIONS/OTHER

None

ADJOURNMENT

9:30am

Cal Christen

NAME OF CHAIR



SIGNATURE

Advisory Committee Meeting Sign-In

Date of Meeting: 2/1/17

Name of Committee: Engineering, Manufacturing & Design

Business/Industry/Post-secondary Members Present:

Print Name:	Company	Sign
Cal Christen, Chair	Wagstaff	<i>Calvin L. Christen</i>
<i>PAUL MAY</i>	<i>Retired Wagstaff. CTE GAC Chair</i>	<i>Paul May</i>
Mike Helmberger	Worksource	<i>Mike Helm</i>
Wendy Ames	Worksource	<i>Wendy Ames</i>

Teachers/Administrators Present:

Member Names:	School/District	Sign
Scott Oakshott, Adm Support	Spokane Valley Tech	<i>Scott Oakshott</i>
Lisa Williksen, Teacher Leader	East Valley High School	<i>Lisa Williksen</i>
Marcos Ahumada	West Valley High School	
Ron Beard	Central Valley High School	
Mark Bitz	Spokane Valley Tech	<i>Mark Bitz</i>
Bill Close	East Valley High School	<i>Bill Close</i>
Erik Flodin	Spokane Valley Tech	
Bill Francom	Horizon Middle School	
Eric Groshoff	West Valley High School	<i>Eric Groshoff</i>
Rich Hein	Central Valley High School	<i>Rich Hein</i>
Maya Heissenbuttel	North Pines Middle School	<i>Maya Heissenbuttel</i>
Brian Hickman	Centennial Middle School	
Tom Hill	West Valley High School	
Tom Hoiland	University High School	
Christi Lapke	Centennial Middle School	
Jon Larson	East Valley High School	
David Leinweber	West Valley High School	<i>David Leinweber</i>
Sal Lorenzen	Spokane Valley Tech	
Dan Obenchain	University High School	<i>Dan Obenchain</i>
Mindy Poindexter	Freeman High School	
Kyle Schafer	Bowdish Middle School	
Joel Seitz	University High School	
Jeff Smith	Greenacres Middle School	<i>Jeff Smith</i>
Dave Smith	East Valley High School	
Brenna Williamson	Centennial Middle School	
Jim Wood	Freeman High School	<i>Jim Wood</i>
Heather Wright	Centennial Middle School	

Guests Present:

Print Name:	Representing	Sign
Deborah Reed	WVSP	<i>Deborah Reed</i>
Krystal Siegfried	Mackay Manufacturing	<i>Krystal Siegfried</i>

MANUFACTURING SPEED NETWORKING

WHEN

February 23rd
1PM-3PM

WHERE

Spokane
Community College

1810 N Greene St, Spokane, WA 99217

Building 6 in the lair

Industries · HVAC · Welding · Hydraulics · CNC ·
Electrical

WHAT TO EXPECT

2 MINUTES FOR THE STUDENTS

2 MINUTES FOR THE EMPLOYERS

30 SECOND FEEDBACK TIME

**ALL
MANUFACTURING
PROGRAMS**

WHAT TO
EXPECT

Connecting students
to employers for
their future career
path opportunities

PLEASE RSVP
TO

Mike Helmberger at
mhelmberger@esd.wa.gov

509-951-7629

OR

Wendy Armes at
warmes@esd.wa.gov

509-981-1694



Greater Spokane Valley CTE Scholarship “SAMPLE COPY”

\$1,500 Scholarships! The Spokane Valley Chamber Foundation and the Community Colleges of Spokane Foundation are sponsoring a tremendous opportunity for high school seniors to earn a scholarship toward their post-secondary educational pursuit. Exemplary CTE students will each be awarded a \$1,500 scholarship in the trades areas! Additional scholarships in varied amounts may also be awarded.

Application Due Date: This application is due to the “CCS Foundation electronically via their web-site” on or before **March 15, 2017**. There will be no exceptions to any of the timelines listed in the packet. Late applications will not be considered. Application web-site as follows: <https://ccs.academicworks.com/>

Who is Eligible?: Seniors and prior-graduates who have participated in CTE courses during their high school career from the following school districts are eligible to apply: Spokane Valley Tech, Central Valley, East Valley, Freeman and West Valley.

What can the Scholarship be used for? The scholarship can be used for books, tuition and tools to attend a similar program at the Community Colleges of Spokane or to provide assistance to enter an Apprenticeship program.

It is expected that all application materials will be handled through the application web-site as follows; <https://ccs.academicworks.com>

This form is a **sample copy only** and should not be used to complete the application. Refer to the scoring rubric when completing the application

Please do NOT contact scholarship sponsors.

Discrimination and harassment on the basis of race, color, religion, national origin, gender/sex, age, sexual orientation, or disability are prohibited by all participating schools and school districts.

Greater Spokane Valley CTE Scholarship

Student Applicant Information			
Name Initial	Last	First	Middle
Street Address			
City		Zip Code	
Home Phone		Cell Phone	
Email Address			
School (Where you are currently enrolled)			
Post-secondary institution you plan to attend. CCS or Apprenticeship:			
Intended field of study:			

For statistical purposes, your voluntary cooperation is requested indicating the following: (Check all that apply)		
<input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Mexican/Hispanic	<input type="checkbox"/> Other/ Multiracial (specify, optional) _____ <input type="checkbox"/> Native American <input type="checkbox"/> White	<input type="checkbox"/> Female <input type="checkbox"/> Male

I meet all eligibility requirements and will use the scholarship as intended if chosen		
Name	Signature	Date

I verify the applicant meets the criteria		
Instructor Name	Signature	Date

Greater Spokane Valley CTE Scholarship

1. Summary of career-technical skill competencies including student's post-secondary plans Summarize the skills attained in your chosen CTE pathway. Explain your skill level and how these relate to your future including your plans following high school and how you will achieve the next step in your education/training plan. (You may also include other school activities/classes that have assisted you in attaining these skills.) 500 word maximum.
2. Explain why you have chosen this pathway. Why does this ignite your passion? Be detailed.
3. Letter of recommendation from nominating CTE instructor on school letterhead. (Preferred, but not mandatory – candidates with letter's of recommendation will be weighted higher than those candidates without)
4. High School Transcript (CTE Coursework) Include a current copy of your transcript AND attach a list of classes that you are taking that are not reflected on the transcript
5. Are there any special circumstances warranting your need for a scholarship, and how are you helping to contribute financially toward your education?

Greater Spokane Valley CTE Scholarship

SCORING RUBRIC

Student Name: _____

CRITERIA	SCORE
1. Summary of Career-Technical Skill Competencies Including Student's Post-Secondary Plans	
2. Explanation of chosen pathway	
3. Letter of Recommendation from Nominating CTE Instructor (must be included but will not be scored) (preferred, but not mandatory – letter's of recommendation weighted higher than without)	
4. High School Transcript (CTE Coursework)	
5. Statement of need	
Total	

EXPLORE TECH!

Where your students learn about career/technical profession options.

Wednesday, February 15, 2017 | 9 am - 1 pm

For high school sophomores, juniors and seniors. Participating students select three career/technical programs they want to learn more about, including:

- Architectural Technology
- CAD/Mechanical Design Technology
- Electronic Engineering Technology/BMET (Biomedical Equipment Technology)
- Electrical
- Hydraulics/Pneumatics
- Heavy Equipment/Diesel
- Auto
- Welding
- Machining
- HVAC/Refrigeration

Schedule

9-9:45 am Session 1

10-10:45 am Session 2

11-11:45 am Session 3

11:45 am - 12:15 pm Lunch

12:15-1 pm General question and answer session on career/technical programs, Running Start and more.

Community Colleges of Spokane does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation or age in its programs, activities and employment. Please direct all inquiries regarding compliance with access, equal opportunity and/or grievances to chief administration officer, CCS, 501 N Riverpoint Blvd, PO Box 6020, MS1004, Spokane, WA 99217-6000 or call 509-434-5037. SCCCTY 533-8610/VP 866-948-7811. SCCCTY 533-3838/VP 509-315-2310. Marketing and Public Relations January 2017 16-375 1



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