Spokane Valley CTE
Program Advisory Committee Meeting Minutes

Program Committee:
Business Admin & Marketing ☐
Communication/Information Technology ☒

Engineering, Manufacturing & Design ☐
Health Sciences ☐
Human Services ☐

DATE March 14, 2017

Teacher Leader/Minutes By: John Twining

ATTENDANCE (sign-in attached):

Business/Industry Members Present:

Name:	Company:
Tom Holcomb, Chair	KAYU

Teachers/Educational Members Present:

Name:	School:
Debbie Reeder, Adm	WVSD
John Twining, Teacher leader	EVSD
Eugenie Farrow	SVT
Matt Filippini	Dishman Hills
Rick Kuhl	WVSD
Joe Pauley	CVSD
Alan Wardsworth	CVSD
Philip Valle	NIC

Business/Industry Members Absent:

Name:	Company:
Paul May	Wagstaff
Brett Barr	F5
Ben Calvert	Wagstaff
Cassidy Baumgartner	GSI

Teachers/Educational Members Absent:

Name:	School:
Duane Barnhart	CVSD
Rob Behm	U-high
Jared Bock	U-high
Mike Conklin	U-high
Pia Longinotti	Freeman HS
Maureen Parker	U-high
Butch Stokes	EVSD
Shelly Weiland	In-Tech
Rachel Obenchain	CVSD
Tracy Freeman	U-high
Brad Schuartz	

CIT Advisory Meeting
March 14, 2017
West Valley High School
8301 E Buckeye
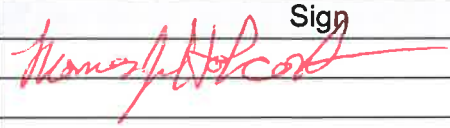
1. READING AND APPROVAL OF MINUTES

Debbie started meeting, she greeted new people and talked about what CIT committee is all about. Business people and community college folks in attendance.
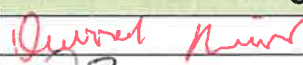
Advisory Committee Meeting Sign-In
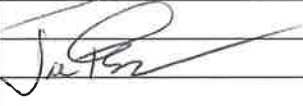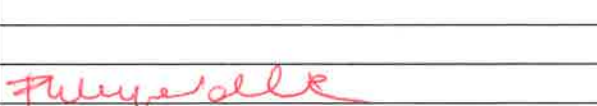
Date of Meeting: March 14, 2017   **Name of Committee:**   Communication & Information Technology
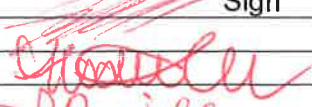
Business/Industry/Post-secondary Members Present:

Print Name:	Company	Sign
Tom Holcomb, Chair	KAYU	*(signature)*
Paul May	Wagstaff	
Brett Barr	F5	
Cal Christian	Wagstaff	
Cassidy Baumgartner	GSI	

Teachers/Administrators Present:

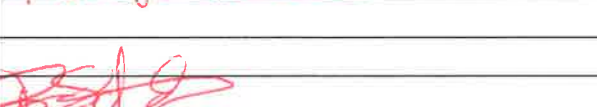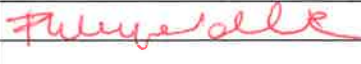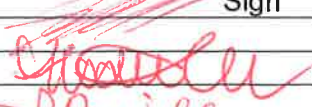| Member Names:	School/District	Sign
Debbie Reeder, Adm Support	West Valley School District	*(signature)*
John Twining, Teacher Leader	East Valley High School	*(signature)*
Duane Barnhart	Central Valley High School	
Rob Behm	University High School	
Jared Bock	University High School	
Mike Conklin	University High School	
Eugenie Farrow	Spokane Valley Tech	Eugenie Farrow
Matt Filippini	Dishman Hills High School	*(signature)*
Rick Kuhl	West Valley High School	*(signature)*
Dirk Linton	West Valley High School	*(signature)*
Pia Longinotti	Freeman High School	
Maureen Parker	University High School	*(signature)*
Joe Pauley	Central Valley High School	*(signature)*
Butch Stokes	East Valley High School	
Alan Wardsworth	Central Valley High School	*(signature)*
Shelly Weiland	EVHS-Intec	
Rachel Obenchain	CVHS	
Philip Valle	NIC	*(signature)*
Tracy Freeman	University	
Butch Stokes	East Valley HS	
Brad Schwartz	NIC	*(signature)*

Guests Present:

Print Name:	Representing	Sign
Jim Churchill	Community College Spokane	*(signature)*
Nicole Hayes	Spokane Falls CC	*(signature)*
Lori Williams	Spokane Falls CC	*(signature)*
Ramona Bashford	Spokane CC	*(signature)*

2016-17

The goal is to come up with a plan for next year, teachers should come away with some ideas and community members walk away with some input on what things teachers can use and how to get involoved.

2. APPROVAL of Meeting Minutes

   a. Debbie talked about how the minutes are posted online and urged the committee to go over the minutes and make sure everything looks ok for final draft.
   b. Tom asked if anyone had anything to add to the minutes, no comments, meeting minutes were approved from the December meeting.
   c. Deb talked about how it would be nice to have the right members from the community colleges to be part of the CIT group meetings so when we look at activities such as going to SCC or SFCC we have the right people on board to plan that.

3. UNFINISHED BUINSESS
   a. Grant or Scholarship for students who are going into trades. It is just for the valley students, not many applicants and lots of money out there. March 29th is the new deadline. Tim from SCC added students must have at least 1 CTE course in high school in order to apply.
   http://ccs.academicworks.com/opportunities/2545

4. NEW BUSINESS

   a. Debbie is going over the training that is used by lots of different groups. You are going to be in groups so you have 1, 1, then 2 or 3 in the back row. You will need paper and pen. The simulation they are working on is called the airplane simulation. The group was split up into 3 different 4-5 group teams.
   b. Groups A, B, and C was asked if they have an answer. All groups responded NO
   c. Debbie handed out some new information to the 3 groups. She gave them a few minutes to go over the directions without talking. She is now letting her groups talk and try and figure out.

d. The idea of this activity is that 1 person in the front had all the information but couldn't communicate it with people in the back. The message is that if one person has all the information and doesn't communicate it nothing gets done. This ties into our groups because with teachers and our business leaders sometimes it is hard to get the information from the business leaders if they are sitting in the front and we aren't asking the right questions. If the teachers are sitting in the back and not asking questions about what is going on in the industry or asking for help.

e. Deb talks about the importance of having all the right members in the group making sure that the time we are spending is productive for everyone.

f. Next activity, working with kids in school to have an idea of what they can do after school. College, work, trade school ect... In small groups give 10 responses to what is going well with Communication and IT world.

Group A (Teachers)
Response to Computer Sciences have been impactful, new technology has been helpful, the world is provided with resources that has changed how we teach our classes. CTSA hackathon helped kids network

Group B (Community Colleges)
No paper applications, changes to new website from SCC and SFCC. SFCC now offering BA degree. Online schools and financial aid is valuable. Dedicated SCC and SFCC faculty.

Group C (Business Leaders)

Social Media, data sharing, continual learning opportunities.

g. Question to group- What could we do differently to increase our effectiveness in the CIP advisory committee?
http://www.bls.gov/careeroutlook/2014/spring/art01.pdf

Brainstorm What ways can we improve or better way to define a target? Same groups

Group A (Teachers)
1) Keeping up with opportunities for all in the classroom
2) How do we continue to engage students of different race/gender for CIT classes
3) Having more input from business and colleges on what trainings to provide

Group B (Community Colleges)

1) Kids understand they have support from the college but they also need a little grit when it comes to figuring things out
2) Share and highlight programs they have to show students what they offer
3) Difference between a major and a career-students having realistic expectations
4) Middle school workshop-Ramona

Group C (Business Leaders)

1) Soft skills
2) Kids coming in ready to manage day to day work
3) Tours of schools and programs
4) Having kids realize the opportunities to get into business and work their way up
5) Kids being able to work in teams
6) Willing and able to learn and keep up with technology

Teachers and community leaders put input about how they can help in this committee. These will be included in the minutes under (Appendix A)

Picture of things to work on for next year in the minutes under (Appendix B)

Communication and IT Committee
All of these notes will become part of the Meeting Minutes

The Communication and Information Technologies (CIT) committee represents jobs and classes such as web design, computer applications, video and graphic media.

Idea: (does not have to be an event)

Campus Tours at Post-Sec (program specific)

Recording of some of the discussion:

Students who are truly interested in specific programs. Students feel involved & related to the visit.

Target Timeline: Month? Time of Year? Age group?

Example: Field trip to College, Fall, 10th graders

Spring
Photo Shoot on Campus

<u>**Members at this group:**</u> (put a star by the 3 that want to help make this idea become a plan)

Ricci Mayes
Dirk Linton

<u>**Restate the Idea:**</u> (it may change after discussing it)

Focused Campos site visit @ post-sec

<u>**Who are we missing at these meetings?**</u>

Articulation people
Program (Faculty)

<u>**Any other ideas, that came up during this discussion?**</u>

Get it going!

More Knowledge from Post Secondary + Business
Share with Parents, Councilors + Adm

Communication and IT Committee
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Idea: (does not have to be an event)

Utilize High School + Beyond

Send out Communications to Parents

Recording of some of the discussion:

Make sure Career councilors are engaged in the process

Get Parents engaged

Distribution Channel between Post secondary (emails) and HS teachers.

Articulation Day with Post secondary + HS Teachers

Target Timeline: Month? Time of Year? Age group?   High school + Beyond - ongoing

Example: Field trip to College, Fall, 10th graders   Communications to Parents Quarterly

Emails from secondary to HS teachers - ongoing or at least Quarterly

Semi Annual meetings with teachers + professors within a discipline

Members at this group: (put a star by the 3 that want to help make this idea become a plan)

★ Alan Wadsworth
★ Joe Pauly
★ Ramona EBerhorst
Tom Holcomb

Restate the Idea: (it may change after discussing it)

_____

_____

_____

Who are we missing at these meetings?

Need More business members

_____

_____

Any other ideas, that came up during this discussion?

Communication and IT Committee
All of these notes will become part of the Meeting Minutes

The Communication and Information Technologies (CIT) committee represents jobs and classes such as web design, computer applications, video and graphic media.

Idea: (does not have to be an event)

People Skills & Writing Skills

Recording of some of the discussion:

* Regardless of class, team activities, presentations, & Writing papers & professional documents (emails, memos, etc.)

* Distinguins yourself from others by understanding more than subject.

* People skills valuable in work w/ team & being contributing member

* Graded

Target Timeline: Month? Time of Year? Age group?   In Curriculum, at middle school level
Example: Field trip to College, Fall, 10th graders

"Hack-a-Thon" activity.

Document activities as completed

Is computer science being taught the same in all local areas?

<u>**Members at this group:**</u> (put a star by the 3 that want to help make this idea become a plan)

Eugene Bowman

Lori Williams

Tim Churchull

<u>**Restate the Idea:**</u> (it may change after discussing it)

_____

_____

_____

<u>**Who are we missing at these meetings?**</u>

ccs faculty representation

_____

_____

<u>**Any other ideas, that came up during this discussion?**</u>

Appendix B

1. Opportunities changing → available to all state
   engaging underrepresented groups (Speakers)
2. More knowledge from post-sec and businesses → what's needed?
   - Share w/ parents, admin, school board
3. Post-sec offers support, skills come in w/ grit/self advocate
4. Relate to skills w/ goals. ie pre YimTutor — what that means
   - mkt to skills appropriately (the right message.)
5. Dispel math fear → math intensive
                     → math literacy (practical life skills)
6. Ramona → 8th grade connection ☺
7. Soft skills' - critical to business success
8. Tours of post-sec campuses (specific pathways)
9. Help skills understand path into business
10. People skills, writing skills
11. Ongoing learning - keep up w/ technology, systems, etc

5. Adjourn by Tom at 10:15

Tom Holcumb

NAME OF CHAIR   **SIGNATURE**