

Meeting Minutes

Program Committee:

- Business Admin & Marketing
- Communication/Information Technology
- Engineering, Manufacturing & Design
- Health Sciences
- Human Services

DATE 09/24/14

ATTENDANCE:

Business/Industry Members Present:

Name:	Company:
Mike Pearson	Community Member
Scott Johnson	Wagstaff Inc.
Paul May	CTE GAC Chair
Tony Wisniewski	Hotstart Inc.
Katie MacKay	MacKay Manufacturing
Cal Christen	Wagstaff
Dave Wheeler	Wheeler Industries
Krystal Siegfried	MacKay Manufacturing
Jennifer Ferrero	Center of Excellence
Kevin Person	Wagstaff

Teachers/Educational Members Present:

Name:	School:
Lisa Williksen	EVSD
Jim Wood	Freeman SD
Rich Hein	CVSD
Tom Hoiland	CVSD
Sal Lorenzen	SVT
John Savage	EVSD
Bill Close	EVHS
Eric Groshoff	WVSD
David Leinweber	WVSD
Mark Bitz	SVT
Ron Beard	CVSD
Dan Obenchain	CVSD

READING AND APPROVAL OF MINUTES

(does not require a motion; may be approved as submitted if there are no corrections)

May 14, 2014 meeting minutes approved and signed.

Meeting schedule for the remainder of the 2014-2015 School Year

- Wednesday, November 19, 2014 at 8:00am at SCC
- Wednesday, January 21, 2015 at 8:00am at MacKay Manufacturing
- Wednesday, March 18, 2015 at 8:00am at Triumph (location is tentative)
- Wednesday, May 20, 2015 at 8:00am at Huntwood (location is tentative)

REPORTS

- Please continue to invite new business/community colleagues and teachers to attend our advisory committee meetings.
 - A warm welcome to Karch Polgar from KeyTronics who has joined since our September 24th meeting.

UNFINISHED BUSINESS

INAMMA

- Expo September 29th & 30th at Spokane Fairgrounds
 - Sept. 29th – Setup and dinner
 - Sept. 30th – Expo
- Would like to have schools and community colleges attend the Expo. *Please only bring truly interested and/or qualified students.*
- No need to pre-register.
- For more information please visit their website at www.inlandexpo.com

Manufacturing Day

- October 3, 2014 (actually part of Manufacturing Week October 6-10th)
- National Event to bring focus to manufacturing in the US
- Open House event at local manufacturing companies. For a list of local companies participating please visit www.greaterspokane.org/business-afterschool/1093.html

NEW BUSINESS

Graduating High School Students Planning to enroll in Technical Programs at SCC

- Mike Person presented a new enrollment process that Dave Cox would like to implement at SCC to assist qualified high school graduates get enrolled into SCC technical programs on a priority basis instead of put onto the wait list.
- ***The students MUST enroll at SCC by April or May and teachers must send their names and contact information to Mike Person or Paul May. This is the first year and thus the students will be walked through the process as it is created along the way.***
- The proposed idea is that the students will present their resume to an Advisory Board to request to be moved up to a priority enrollment status. Will require teacher recommendation. We want to keep this to our top students to motivate students in high school and to ensure successful employees for industry at the completion of their programs.
- SCC started a national program called Apple which assigns an academic teacher to technical programs to assist struggling students with the academic skills needed to be successful within their technical programs.
- It was asked if Running Start students could get priority status too – No definitive answer.

Business members held a meeting with school Superintendents

- Meeting was held on September 8, 2014
- Discussed wanting to make available information to parents and students alike about all of the career opportunities in manufacturing right here in Spokane
- Felt there was a “good” buy in from Superintendents
- Everyone is concerned about how Core 24 is going to impact CTE courses
- John Savage discussed the need to ensure more cross-crediting occurs
- We need to create a plan on how to promote CTE programs and assist Superintendents lead their districts with the implementation of promotion and cross-crediting.

2014-2015 Committee Goals

School Wide SCC tour –

- Advisory Committee would like to organize a valley school wide tour complete with assistance from SCC registers' and financial aid to help students with the pathway from high school to career not just a tour.
- We're still in the planning phase but agreed to:
 - Pick priority students (we estimated about 60 attendees from all 4 districts)
 - Schedule during the school day
 - Date – January 13th or 14th
 - Tour building 28
 - Suggested Derrick from MacKay Manufacturing speak to student (he's young, very enthusiastic and MacKay graciously offered his services)
 - Suggested with 60 students we break into 2 groups to ensure small enough groups to personalize the tour and to ensure enough help in the registration portion of the discussion to truly assist with the pathway process
 - We discussed pros and cons of perhaps inviting parents too – no definitive answer was reached

Course Frameworks –

- In preparation for the 4 year state audit work with schools to review and update course frameworks. First draft is due by end of October for our schools (not skill center)
- Schools are busy working on frameworks, yet teachers are feeling overwhelmed and pulled in too many directions between the start of school, frameworks, daily lesson plans and teaching.
- Recommend that we "pool" resources and share ideas
- Our Advisory committee will recommend to the CTE directors that a day or two (preferably 2) be set aside with subs for the teachers so all of the teachers from all of the schools can work together to complete the frameworks as a group.
- Benefits will be pooled resources and consistency between programs and great professional development
- Lisa and Cal to send an email request to each of the CTE directors requesting release time with subs for the teachers.

Industry Job/Internship Placements –

- As we begin the process of aggressively trying to place students into work place experiences, throughout the year we need to discuss what's working and what issues are being experienced so we can improve the process.
- SVT has 1 student at PCT on internship
- Mark Bitz is our resident expert on internships – please contact Mark if you have questions
- SVT is working on establishing 3 more internships with local businesses (KeyTronics, Lambee Engineering and Design Source)
- Wheeler and Wagstaff would like to host students but they must be 18 or older – few issues still being worked out, but there will hopefully soon be opportunities (teachers please start identifying highly qualified students to recommend)
- Teachers stated they would appreciate a list of all the companies and types of internships they would consider having (this list would not be an absolute guarantee of position).
 - Business members would you please send a list of possible internships you would consider hosting to Lisa so she can start a spreadsheet – thank you
- We also discussed having guest instructors from businesses even come for a day or two into the classrooms as guest instructors. Mark Bitz from SVT frequently invites guest instructors in and says the students respond exceptionally well. Please contact Mark for

further information if you would like to volunteer to be a guest instructor or if you would like to host a guest instructor in your classroom.

- Internships can have very different schedules, but here is a typical scenario
 - Afternoons – usually arrive at business at 2 or 2:30pm
 - 3 months or 1 semester in length
 - Usually 1st job for students – usually paid and students are thrilled
 - Usually 5 days a week, but very negotiable with the business for what works best with their business needs. We want this to be a positive experience for everyone.
 - Manufacturing is usually paid because students are thrilled to do anything from hauling materials to sweeping to assisting with equipment. Just want to be part of the industry and learning
 - Engineering harder to keep “busy” so usually not every day and often unpaid, but students have still been very enthusiastic and happy.

Community Education –

- We need to discuss how we as a group can help educate our community on the education and career opportunities in manufacturing in Spokane.
- This is part of a much broader Work Force Development Council initiative
- Recommend we get “attached” to the social media at each school (such as Facebook)
- Jennifer Ferrero to bring more information to our November meeting.

First Robotics

- Mark your calendars –
 - Spring 2015 competition will be March 5th – 7th at West Valley High School
 - Pacific Northwest Championship will be April 1st – 4th at EWU
 - Championship will consist of the top 64 teams from Oregon and Washington
- We’ll need volunteers at both events (especially the March 5th – 7th event at WVHS)
- We have many returning judges, but there is always opportunities for new judges
- Please contact Paul May if interested
- ***UnderWater Dreams***
 - Documentary movie being presented at AMC theater on Thursday, October 2nd at 7pm
 - Fundraiser hosted by LC High School, but the donations will benefit all First Robotics programs
 - Information flyer was sent on Sept 24th via email to the Advisory Committee

Precision Exams

- CV District is asking teachers to include Precision Exams for all classes without End of Course (EOC) exams
- For EV District it is optional
- Precision Exams provides both a pre and post test – they are CIP code specific and there is a cost per student
- Good news is that the test is state subsidized and students can add the tests they’ve passed to their resume as informal certifications
- CV Construction class gave the test last year and said it was good and required just a small amount of changes to curriculum already taught to be prepared for the test
- Go to www.precisionexams.com for more information

Tours

- Wagstaff graciously provided a tour of their facilities to Advisory Committee members who had not previously toured or were interested at the end of our meeting.

ADJOURNMENT

Meeting adjourned at 10:15am

Cal Christen

NAME OF CHAIR



SIGNATURE