

## Meeting Minutes

### Program Committee:

- Business Admin & Marketing
- Communication/Information Technology
- Engineering, Manufacturing & Design
- Health Sciences
- Human Services

**DATE** 11/19/14

### ATTENDANCE:

#### Business/Industry Members Present:

Name:	Company:
Cal Christen	Wagstaff Inc.
Scott Johnson	Wagstaff Inc.
Paul May	CTE GAC Chair
Fred Pollard	Alpha Technology

#### Teachers/Educational Members Present:

Name:	School:
Lisa Williksen	EVSD
Jim Wood	Freeman SD
Rich Hein	CVSD
Tom Hoiland	CVSD
Sal Lorenzen	SVT
Joel Seitz	CVSD
Bill Close	EVHS
Eric Groshoff	WVSD
Brandon Daily	CVSD
Mark Bitz	SVT
Ron Beard	CVSD
Neil Francom	CVSD
Maya Heissenbuttel	CVSD

### READING AND APPROVAL OF MINUTES

*(does not require a motion; may be approved as submitted if there are no corrections)*

September 24, 2014 meeting minutes approved and signed.

#### Meeting schedule for the remainder of the 2014-2015 School Year

- Wednesday, January 21, 2015 at 8:00am at MacKay Manufacturing
- Wednesday, March 18, 2015 at 8:00am at SCC
- Wednesday, May 20, 2015 at 8:00am at Huntwood (location is tentative)

### REPORTS

- Please continue to invite new business/community colleagues and teachers to attend our advisory committee meetings. A warm welcome to:
  - Fred Pollard from Alpha Technology / SME who joined our November 19<sup>th</sup> meeting.
  - Corey Anderson and Scott Kerwin from CVSD
  - Ryan Leahy from Haakon
  - Brad Gilbert from American CNC
  - Mike Allen and Rick Henson from Oxarc

## UNFINISHED BUSINESS

### Graduating High School Students Planning to enroll in Technical Programs at SCC

- At a CTE information meeting on November 12, Rebecca Rhodes, Vice President of Student Services at SCC said that she was taking Priority Enrollment to the state level for permission to proceed and information on any restrictions/requirements from the state. She said that SCC eventually would like to provide Priority Admissions to the top 10% of high school graduates.
- General Advisory Committee will ask Rebecca to come visit with them at one of their meetings to assist all CTE Advisory Groups with the process.
- Until we hear back differently the plan is to continue as previously discussed with priority enrollment for high school students:
  - The students MUST enroll at SCC by April or May and teachers must send their names and contact information to Lisa Williksen. This is the first year and thus the students will be walked through the process as it is created along the way.
  - The proposed idea is that the students will present their resume to our Advisory Committee to request priority enrollment status. Will require teacher recommendation. We want to keep this to our top students to motivate students in high school and to ensure successful employees for industry at the completion of their programs.
  - At this point follow the same above steps for Running Start students to seek priority status too
  - ***And lastly, please send the names and information of any talented, eligible student to Lisa Williksen so we can assist with the process.***
- Below is the list of the 17 programs for priority status from Dean Dave Cox
  - Auto Collision
  - Heating/Air (HVAC)
  - Applied Education
  - Aviation
  - Electronics
  - Architectural
  - Civil Engineering
  - CAD
  - Automotive Tech.
  - Bio Medical
  - Criminal Justice
  - Cosmetology
  - Electrical (ELMT)
  - Hydraulics/Pneumatics
  - Fire Science
  - Heavy Equipment/Diesel
  - Machining
  - Welding
- The importance of the priority enrollment was emphasized by the information that local economic forecast for the Spokane Area which states that we are short in skilled labor workforce and that is holding back the economic growth in our region.
- Schools are still struggling with getting Administration and Counselors to help our students and families understand the need for skilled labors in the Spokane area.
- We've invited the high school Career Counselor's to join our Advisory Committee and have added them to our email distribution list.
- Fred Pollard invited everyone to join the December 6<sup>th</sup> SME meeting and allow teachers and students to join SME tours to help make people aware of the great job opportunities.

- Fred Pollard's contact information
  - 509-499-5927
  - [R90k@centurytel.net](mailto:R90k@centurytel.net)
- A couple of good job information websites were mentioned to help teachers and counselors:
  - Careeronestop.org
  - Jobstop.org
  - And don't forget to contact Mark Bitz from SVT for a wealth of knowledge and contacts

## **2014-2015 Committee Goals**

### **School Wide SCC tour –**

- Cal Christen has contacted Ramona in Student Services and they are happy to host the tour.
- Current Information on the tour
  - Pick priority students (we estimated about 60 attendees from all 4 districts)
  - Date – Tuesday, February 10, 2015
  - Time – 8:30am to 1:30pm
  - Tour choices: Building 28, Auto and Heavy Equipment, Aviation, and Engineering – we want the students to pick 2 of the 4 program buildings to tour
  - There will be 3 group at all times – one with Ramona and student services, and two doing tours. Students to cycle through all 3
  - Permission slips will need for all students to transport on CVSD bus if attending Aviation tour.
  - The student services portion of the tour will include registration and FASA enrollment assistance.
  - Lisa and Cal to follow up with Ramona for the planning of the tour.

### **Course Frameworks –**

- Several CVSD teachers brought their “large” Frameworks and it was decided these were too cumbersome to review. All teachers who need Frameworks approved are asked to create a 1 to 2 page bullet item summary of the content skills and equipment being taught in each class to submit to Lisa by December 15<sup>th</sup>. Lisa will then re-distribute to the Advisory Committee for us to discuss on January 21<sup>st</sup> meeting.

### **Industry Job/Internship Placements –**

- No new discussion during November meeting.

### **Community Education –**

- Per Jennifer Ferrero - there is a committee working on a Communication Strategy for the entire Spokane Valley CTE Advisory. This effort will provide the advisory with recommendations for how to market CTE to the community. Jennifer and her group expect to publish a report by January and will share it out at that time.

## First Robotics

- Mark your calendars –
  - Spring 2015 competition will be March 5<sup>th</sup> – 7<sup>th</sup> at West Valley High School
  - Pacific Northwest Championship will be April 1<sup>st</sup> – 4<sup>th</sup> at EWU
    - Championship will consist of the top 64 teams from Oregon and Washington
    - Plan is to switch off the Championship location between EWU and Portland, OR each year
    - Here is the link to the US FIRST Robotics website: <http://www.usfirst.org/>
      - If anyone is interested in becoming a volunteer they should select "Apply to Volunteer" on the right hand side of this home page. That will lead you through the process.
      - We'll need volunteers at both events (especially the March 5<sup>th</sup> – 7<sup>th</sup> event at WVHS)
- CV High School received a grant from OSPI for \$4,450 to assist with the high First Robotics expenses (~\$17,000)
- First Robotics is a great way to encourage students into CTE courses
- North Idaho is still not eligible to be part of the NW Championship, but they hope to in the future.
- Fred Pollard offered to help analyze each team's robots. It was recommended that he come on Thursday evening (March 5<sup>th</sup>) and Friday morning (March 6<sup>th</sup>) to analyze all of the team's robots at the District competition.

## **NEW BUSINESS**

### VEX Robotics

- Sal Lorenzen asked about the group's interest in VEX Robotics competition. Several teachers said they would be interested. Appropriate for middle schools and JV High School teams. There are grants available to start teams.

### Tour

- Triumph Composite Systems graciously provided a tour of their facilities to Advisory Committee members.

## **ADJOURNMENT**

Meeting adjourned at 10:00am

Cal Christen

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**NAME OF CHAIR**

*Calvin L. Christen*

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**SIGNATURE**